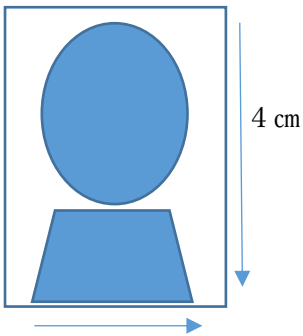


*Thank you for applying to the Student Exchange Program at Musashi University!*

*Please review this document carefully as it includes the important tips to successfully complete the online application.*

## 0: Basic Profile

Please prepare your photo for uploading. You cannot save this section without your photo. You can upload the same photo as original photos you will send via post (see below).



In addition to upload your photo online, 5 Photographs (4.0cm in height × 3.0 cm in width without background, taken within the last 3 months) must be sent via post with the other required documents.

Please see the other requirements:

[http://www.immi-moj.go.jp/english/tetuduki/zairyuu/photo\\_info.html](http://www.immi-moj.go.jp/english/tetuduki/zairyuu/photo_info.html)

\*Your full name must be clearly written on the back side of each photo.

3 cm \* This sample does not show actual size.

## 2: Exchange Student Admission Form

### I. APPLICANT

Permanent address - Write the address where you live with your family in your home town.

Current Address - Write the address where you live. If this is the same as Permanent address please leave the part blank.

Expected date of Graduation - This must be after the end of your exchange period (official duration). Even you leave Japan earlier than the official semester end, we are only able to provide your grades and transcript after the official end of the semester.

Official Semester Period	Official Grades
Semester I (April - end of July)	beginning of September
Semester II (September - end of January)	end of March

### III. Visa & Past entry

Entry times - If too many to count, you can write "many."

The latest entry - "The latest" means "before you come to Japan for the exchange program." If you plan to travel Japan and go back in your country before the exchange program, please write the future dates.

Departure by deportation/departure order - If you have any record of rejection/disapproval of Japan “student” visa, please choose YES and also contact us at oie@sec.musashi.ac.jp.

#### IV. Family in Japan (Father, Spouse, Son, Daughter, Brother, Sister or others) or co-residents

Family in Japan or co-residents - Please choose “YES” if anyone in your family lives in Japan or if you plan to live with someone *who holds a residence card*.

#### V. METHOD OF SUPPORT TO MEET EXPENSES WHILE IN JAPAN

Length of scholarship – the period must cover your exchange period. If not, please provide an additional financial statement to prove you have funds to meet the required amount.

#### VI: FINANCIAL SUPPORTER

Please fill in the information of **the account holder of the bank statement** you submit. If you submit your original bank statement, please fill in **your** Information.

Occupation of Financial Supporter - If you submit your bank statement, please write “Student”.

Name of company - If you submit your bank statement, please write the name of your home university.

Office phone of Financial Supporter - If you submit your bank statement, please write the same number as “Home Phone of Financial Supporter.” On the other hand, if you submit your financial supporter’s bank statement, the number should be different from “Home Phone of Financial Supporter” unless they own a business/company.

Annual income of Financial Supporter - If you submit your bank statement, please write “000.00.”

Relationship with the applicant - If you submit your bank statement, please tick “other” and write “self-support” in “Other relationship detail.”

## 4: JAPANESE SKILL LEVEL ASSESSMENT

How long have you studied Japanese? - If you have never studied Japanese, please write “0.”

## 8: 武蔵大学大学院 研究科 (博士前期課程・博士後期課程)

This is only for applicants who would like to be enrolled in Graduate School of Humanities.

## **9: Additional required documents**

Please ignore this part unless you have any record of rejection/disapproval of Japan “student” visa.

## **10: Statement of Financial Support**

If you submit your own bank statement, you do not have to submit this letter. Otherwise, you have to submit this letter with the information and hand-written signature of your financial supporter (please make sure to fill in the date of signature!)

The original letter with hand-written signature have to be sent via post along with the original bank statement.

The letter should be submitted by online as well.

## **11: Upload Files**

Please upload the documents listed in this section. Some documents must be also sent via post. For the detail, please refer to “List of required documents Spring 2021.”

Please do not send the original documents directly to us but through your study abroad coordinator.